# PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include:

A. Name and address of the participant;

B. Group affiliation, if and when appropriate;

C. Topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. Although the Board has adopted Robert's Rules of Order, they may not be followed in regard to public participation.

The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted as indicated on the order of business.

B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.

C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.

D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer. Each participant must register with the Board including name, address, telephone no., and topic.

E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

G. Tape or video recordings* are permitted, providing the person operating the recorder has contacted the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:

1. No obstructions are created between the Board and the audience.
2. No interviews are conducted in the meeting room while the Board is in session.
3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

* Nordonia Hills City School District Board of Education meetings are broadcast on Channel 25 and tapes of the meetings are available upon request.

H. The presiding officer may:

1. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
2. Request any individual to leave the meeting when that person does not observe reasonable decorum;
3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

**ORDER OF BUSINESS**
**November 5, 2007**

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MINUTES

4. COMMUNICATION

- Bill Boliantz – Special Recognition – 90th Birthday
- American Education Week – November 11-17
  Great Public Schools: A Basic Right and Our Responsibility
- Tracy Rodriguez – MRSA Update

5. COMMENDATIONS

- Ray Moore – Perfect ACT Composite Score of 36
- First Girls' Tennis Conference Championship in School History
  Marie Lisowski
  Cally Rahal
  Krystin Smith
  Natalie Petal
  Ryan Zatorski
  April Porter
  Kalie Marr
  Ryan Vehar, Coach
- First Girls' Golf Conference Championship in School History
  Kirsten Soos
  Rebekah Bowers
  Jenn Pannitto
  Gina Battistone
  Mya Williams
  Shamira Marshall (Participation - Ohio OHSAA State Golf Tournament)
  Scott Lawrence, Coach

6. DONATIONS

- Crossroads Chiropractic Center donation of $130 to the MS Athletic Program

7. OPEN FORUM

8. PRESIDENT'S REPORT

- Finance Committee
- OSBA Legislative Liaison
- OSBA Student Achievement Liaison
- Curriculum Liaison
- Facilities Liaison
- Policies and Procedures
- Public Relations Liaison
- Cuyahoga Valley Career Center
- Athletic Advisory Committee
- Tax Incentive Review Board
- Technology and Information Systems

9. SUPERINTENDENT'S REPORT

10. TREASURER'S REPORT

11. EXECUTIVE SESSION

12. ADJOURN

**NEXT MEETING December 10, 2007**

**In the interest of saving duplicating costs, minutes from the previous Board meeting are only provided to Board members. Detailed listings of all expenditures are filed in the Treasurer's office. Anyone interested in seeing a copy of the minutes or reviewing public financial records may contact the Treasurer's office.**

**TABLE OF CONTENTS**
**NOVEMBER 5, 2007**


| **SUPERINTENDENT'S REPORT** | | **Page** |
|---|---|---|
| 1. | Recommendation to Approve New, Revised and Replacement Policies | 1 |
| 2. | Recommendation to Approve New, Revised and Replacement Polices | 1 |
| 3. | Recommendation to Approve New, Revised and Replacement Policies | 1 |
| 4. | Resolution to Approve High School Principal Retire/Rehire | 1-2 |
| 5. | Recommendation to Approve a Contract Renewal with Cintas Corporation for the Rental of Uniforms and Textiles | 2 |
| 6. | Recommendation to Approve a Contract Renewal with Hess Corporation for the Purchase of Natural Gas | 2 |
| 7. | Recommendation to Approve Personnel Items | 2-5 |
| **TREASURER'S REPORT** | | |
| 1. | Recommendation to Approve Financial Statement | 6 |
| 2. | Recommendation to Approve Advances | 6 |
| 3. | Records | 6 |
| 4. | Recommendation for Approval of Contracts and Payments | 6 |

**SUPERINTENDENT'S REPORT**
**NOVEMBER 5, 2007**

**1. RECOMMENDATION TO APPROVE NEW, REVISED AND REPLACEMENT POLCIES**
**(Third and Final Reading)**

| | |
|---|---|
| 5111 | Eligibility of Resident/Nonresident Students (Revision) |
| 5112 | Entrance Requirements (Replacement) |
| 5409 | Student Acceleration (Replacement) |
| 5410 | Promotion, Academic Acceleration, Placement, and Retention (Replacement) |
| 5464 | Early High School Graduation (Replacement) |

**2. RECOMMENDATION TO APPROVE NEW, REVISED AND REPLACEMENT POLICIES**
**(First Reading – No action needed)**

| | |
|---|---|
| 1240.01 | Non-Reemployment of the Superintendent (Revised) |
| 1340 | Non-Reemployment of the Treasurer (New) |
| 1340.01 | Non-Reemployment of the Treasurer (Delete) |
| 1541 | Termination and Resignation (New) |
| 2416 | Student Privacy and Parental Access to Information (Revised) |
| 2430 | District-Sponsored Clubs and Activities (Revised) |
| 2431 | Interscholastic Athletics (Revised) |
| 2623 | Student Assessment and Academic Intervention Services (Revised) |
| 3120.08/ 4120.08 | Employment of Personnel for C-Curricular/Extra-Curricular Activities (Revised/New) |
| 3121/4121 | Criminal History Record Check (Revised |
| 3139/4139 | Staff Discipline (Revised) |
| 3140/4140 | Termination and Resignation (Revised) |
| 3142 | Non-renewal of a Teacher Contract (Revised) |
| 3215/4215 | Use of Tobacco by Staff (Revised) |
| 5540 | Interrogation of Students (Revised) |
| 5611 | Due Process Rights (Revised |
| 6320 | Purchases (Revised) |
| 7434 | Use of tobacco on School Premises (Revised) |
| 8141 | Mandatory Reporting of Misconduct by Licensed Employees |
| 8310 | Public Records (Replacement Policy) |
| 8600 | Transportation (Revised) |
| 8600.04 | Bus Driver Certification (Revised) |
| 9800 | High School Diplomas to World War II, Korean Conflict, and Vietnam Conflict Veterans (Revised) |

**3. RECOMMENDATION TO APPROVE NEW, REVISED AND REPLACEMENT POLICIES**
**(Due to State mandated deadline of December 31, 2007 the normal three readings will be waived – Action needed)**

| | |
|---|---|
| 5517.01 | Bullying and Other Forms of Aggressive Behavior (Replacement Policy) |

**4. RESOLUTION TO APPROVE HIGH SCHOOL PRINCIPAL RETIRE/REHIRE**

**WHEREAS,** Charles Vrabel has served steadfastly in the public schools of Ohio for more than nine years as Nordonia High School Principal; and

**WHEREAS,** Charles Vrabel has made contributions to the State Teachers Retirement System continuously throughout his service as an educator in Ohio, and is now eligible to receive STRS benefits based upon his prior service and contributions; and

**WHEREAS,** Section 3307.35 of the Ohio Revised Code permits a teacher or administrator to initiate service retirement benefits while remaining in the employment of his school district, provided benefits are forfeited for the first two months of re-employment; and

**WHEREAS,** Charles Vrabel is entitled by law to initiate his earned benefits at any time, but does not wish to leave the service of the Nordonia Hills City School District in order to initiate these earned benefits; and

**WHEREAS,** this Board of Education is desirous of retaining the services of Chuck Vrabel as Nordonia High School Principal, and believes that retaining Charles Vrabel as Nordonia High School Principal will be highly beneficial to the District by maintaining continuity in management, avoiding the costs and uncertainties of a new High School Principal search and, most importantly, allowing the District to continue to benefit from the extensive knowledge, experience, and leadership abilities of High School Principal Charles Vrabel;

**BE IT THEREFORE RESOLVED,** as follows:

1. To accept the resignation of the High School Principal, submitted for purposes of initiating earned retirement benefits, effective October 31, 2007.
2. To re-employ Charles Vrabel as High School Principal commencing November 2, 2007 and concluding on July 31, 2009.
3. This contract of employment will automatically expire on July 31, 2009 without notice of non-renewal.

**5. RECOMMENDATION TO APPROVE A CONTRACT RENEWAL WITH CINTAS CORPORATION FOR THE RENTAL OF UNIFORMS AND TEXTILES**

The Superintendent recommends approval of a 36-month contract renewal effective November 15, 2007 with Cintas Corporation for the rental of uniforms and textiles. The contract results in a price reduction over previous contract.
(Exhibit #S1)

**6. RECOMMENDATION TO APPROVE A CONTRACT RENEWAL WITH HESS CORPORATION FOR THE PURCHASE OF NATURAL GAS**

The Superintendent recommends approval of a contract renewal with Hess Corporation for the purchase of natural gas for the period November 1, 2007 to October 31, 2008. The purchase price shall be fixed at $9.55 per Mcf.
(Exhibit #S2)

**7. RECOMMENDATION TO APPROVE PERSONNEL ITEMS**

**(May be handled as one motion)**

SUBSTITUTE TEACHERS

Based on the recommendation of Summit County Board of Education, the following are recommended to be employed as substitute teachers on an as-needed basis for the 2007-08 school year only

Alison Yates Ashley Rowland June Christopher-Jones

The Superintendent recommends that the following be employed on an as-needed basis for the 2007-08 school year:

Amy Eterovich

CURRICULUM MAPPING & ASSESSMENT DEVELOPMENT

The Superintendent recommends that the following employees be reimbursed for their work on curriculum mapping and assessment development not to exceed 12 hours at the curriculum rate:

| | | | |
|---|---|---|---|
| Wendy Bailey | Jennifer Beck | Michelle Bzdafka | Jodi Campbell |
| Jim Durbin | Cheryl Harrell | Jaime Hoon | Anne Iskra |
| Pat Kecskemety | Michelle Kerns | Cindy Maher | Andy Matlack |
| Robin Ramsay | Dawn Soukup | Renee Ventre | |

TITLE I INTERVENTION PLANNING

The Superintendent recommends that Dan Boyle be reimbursed for his work on Title I Intervention Planning not to exceed 15 hours at the curriculum rate; using Title I funds.

LEAVE OF ABSENCE

Jennifer Gruber NF, Family Medical Leave of Absence 10/5/07 through 3/1/08

LONG TERM SUBSTITUTE

The Superintendent recommends that the following substitute teacher be employed in a long-term teaching position for the 2007-08 school year, to be placed on the salary schedule and receive full benefits:

Crystal Dangler NF effective 10/8/07

HOME INSTRUCTION TUTORS

The Superintendent recommends that the following Home Instruction Tutors for the 2007-08 school year be compensated at the curriculum rate:

Jennifer Morgan Al Huge

CHANGE OF CONTRACT

Diana Royski LV, M.A.P. E. from .63 to full contract, salary based on BS &1 to be $32,426 effective 10/22/07

SUPPLEMENTALS

| | | | |
|---|---|---|---|
| HS Head Boys Baseball Coach | Eric Cormell | 14% | $4748.80 |
| HS Head Boys Basketball Coach | Ken Vehar | 18% | $6105.60 |
| HS Boys Basketball Coach Asst. | Ryan Vehar | 13% | $4409.60 |
| HS Boys Basketball JV Coach | Matt Cash | 11% | $3731.20 |
| HS Boys Basketball JV Coach | Shaun Phillips | | Volunteer |
| HS Boys Basketball Fr. Coach | Rick Englehart | 10% | $3302.00 |
| MS Head Boys Basketball Coach | Frank Pilato | 8% | $2713.60 |
| MS Boys Basketball Coach Asst. | Matthew Volk | 7% | $2374.40 |
| MS Boys Basketball Coach Asst. | Mike Samber | | Volunteer |
| HS Head Girls Basketball Coach | Amie Cormell | 18.75% | $6360.00 |
| HS Girls Basketball Coach Asst. | Melissa Colecchi | 13% | $4409.60 |
| HS Girls Basketball JV Coach | Gary Tipton | 7% | $2374.40 |
| HS Girls Basketball JV Coach | Cory Hatfield | 4% | $1356.80 |
| HS Girls Basketball Fr. Coach | Jeanette Webster | 6.5% | $2204.80 |
| HS Girls Basketball Fr. Coach | Kyle Deininger | 3.5% | $1187.20 |

| | | | |
|---|---|---|---|
| MS Girls Basketball Head Coach | Shyla Urban | 8% | $2713.60 |
| MS Girls Basketball Coach Asst. | Katie Kruse | 7% | $2374.40 |
| HS Head Wrestling Coach | Tom Milkovich | 18% | $6105.60 |
| HS Wrestling Coach Asst. | John Tompkins | 10% | $3392.00 |
| HS Wrestling Coach Asst. | Shawn Tompkins | 10% | $3392.00 |
| HS Wrestling Coach Asst. | Dave Bernabei | | Volunteer |
| HS Wrestling Coach Asst. | Mike Fiala | | Volunteer |
| HS Wrestling Coach Asst. | Mike Balamente | | Volunteer |
| HS Wrestling Coach Asst. | Kyle Alessandro | | Volunteer |
| MS Head Wrestling Coach | Rob Merhar | 9.5% | $3222.40 |
| MS Wrestling Coach Asst. | Endre Szentkiralyi | 7% | $2374.40 |
| HS Bowling Head Coach | Bob Glontz | 3% | $1017.60 |
| HS Swim Coach | Claudio Costanzo | 16.75% | $5681.60 |
| HS Swim Coach Asst. | Kim Hernandez | 14.75% | $5003.20 |
| HS Diving Coach | Terry Toaz | 14% | $4748.80 |
| HS Polar Knights | Jason Chuhay | 4% | $1356.80 |
| HS Winter Cheerleading | Brenda Siracusa | 8% | $2713.60 |
| HS Winter Cheerleading JV | Angela Rapchak | 6% | $2035.20 |
| HS Winter Cheerleading Fr. | Aliza Gill | 4% | $1356.80 |
| LE Student Council | Renee Foerster | 2% | $678.40 |
| | Aliza Gill | 2% | $678.40 |

CLUBS

The Superintendent recommends that the following be recognized as advisors for the clubs within the district:

| | |
|---|---|
| HS Gymnastics Head Coach | Diane Renzi |
| HS Gymnastics Coach Asst. | Joan Gamin |
| HS Gymnastics Coach Asst. | Ron Gamin |
| HS Ice Hockey Head Coach | Joe Kramp |
| HS Ice Hockey Coach Asst. | Ron Gura |

**CLASSIFIED:**

NEW ASSIGNMENT

Pam Letterle NF, (N) 6-Hour Special Ed Attendant, Classification II, Pay Grade V, Step 0, effective 10/16/07

Lori Pappadakis LE, (N) 4-Hour Special Ed Attendant, Classification II, Pay Grade V, Step 3, effective 10/23/07

Janice Altshuler LE, (N) 2-1/4-Hour Special Ed Attendant, Classification II, Pay Grade V, Step 0, effective 10/25/07

Betty Ann Trzeciak RW, (N) 6-1/2-Hour Special Ed Attendant, Classification II, Pay Grade V, Step I, effective 10/24/07

Patricia Lippian RW, (N) 6-1/2-Hour Special Ed Attendant, Classification II, Pay Grade V, Step 0, effective 10/24/07.

RESIGNATION

Karen Zangara MS Cafeteria, effective 11/2/07

ADDITIONAL TIME

Karen Storozuk HS, Cafeteria Manager, 15 minutes, Classification I, Pay Grade III, Step 6, effective 10/8/07

Valerie Duvall HS, Assistant Manager, 45 Minutes, Classification I, Pay Grade II, Step 6, effective 1 10/8/07

Diane Cannell HS, Cafeteria Helper, 1- Hour, Classification I, Pay Grade I, Step 0, effective 10/8/07

Clara Kieliszek HS, Cafeteria Helper, 45-Minutes, Classification I, Pay Grade I, Step 6, effective 10/8/07

Debbie Bobinski HS, Cafeteria Helper, 45-Minutes, Classification I, Pay Grade I, Step 6, effective 10/8/07

Lu Ann Squirek HS, Cafeteria Helper, 45-Minutes, Classification I, Pay Grade I, Step 1, effective 10/8/07

Cindy Handzo HS, Cafeteria Helper, 45-Minutes, Classification I, Pay Grade I, Step 6, effective 10/8/07

Shelley Brookover HS, Cafeteria Helper, 45-Minutes, Classification I, Pay Grade I, Step 5, effective 10/8/07

Patricia Radcliffe HS, Cafeteria Helper, 45-Minutes, Classification I, Pay Grade I, Step 6, effective 10/8/07

Connie Harget HS, Cafeteria Helper, 45-Minutes, Classification I, Pay Grade I, Step 1, effective 10/8/07

TEMPORARY ASSIGNMENT

Pamela Meeks LE, 3-Hour Special Educational Attendant, Classification II, Pay Grade V, Step 0 effective 10/19/07 through 12/19/07

Phil Harris BG, 5.25-Hour Bus Driver, Classification IV, Pay Grade I, Step 0, effective 11/29/07 through 3/5/08

LEAVE OF ABSENCE

Collette Zganjer BG, Family Medical Leave of Absence from 9/4/07 through 10/23/07

SUBSTITUTES

| | |
|---|---|
| Eileen McMichael | Educational Assistant |
| Linda Mika | Cafeteria |
| Lisa Stuver | Educational Assistant, Cafeteria, Clerical |
| Julius Ferencie | Custodian |
| James Patrick | Custodian |
| Janice Altshuler | Educational Assistant, Clerical |
| Brian Wallish | Custodian |
| Joann Hoffman | Bus Driver |
| Karen Zangara | Cafeteria |

**TREASURER'S REPORT**
**November 5, 2007**

## 1. RECOMMENDATION TO APPROVE FINANCIAL STATEMENTS

The Treasurer recommends that the Board approve the Financial Statements for the month ending September 30, 2007. See Exhibit 1:

A. Financial Report by Fund – FYTD & MTD (Exhibit T1A)
B. Comparative Financial Report (Exhibit T1B)

## 2. RECOMMENDATION TO APPROVE ADVANCES

The Treasurer recommends that the Board approve the schedule of advances as follows for the period ending September 30, 2007:

**ADVANCES**:

| | | |
|---|---|---|
| From: | General Fund (001) | $50,000.00 |
| To: | Food Service (006) | $50,000.00 |
| Description: | Advance Pending Final Receipts | |
| From: | General Fund (001) | $ 2,800.00 |
| To: | Book Store (020) | $ 2,800.00 |
| Description: | Advance Pending Final Receipts | |

## 3. RECORDS

(No action required)

The Nordonia Hills Record Commission approved the Schedule of Records Disposition as described in Exhibit T2. The records have been audited and microfiched or are no longer required to be kept. (Exhibit T2)

## 4 RECOMMENDATION FOR APPROVAL OF CONTRACTS AND PAYMENTS

The Treasurer recommends the Board approve the following contracts and/or payments for obligations prior to the Treasurer's signature. Section 5705.41, R.C. requires that a certification be obtained from the fiscal officer prior to the time an order is issued (for goods and services) or a contract is made. The statute states that a contract not properly certified is void and may not be paid. The statute does provide an alternative for failure to prior certify an obligation. H.B. No. 454 provides that for certificate violations exceeding $3,000.00 (effective April 7, 2003), the taxing authority may approve the order and/or contract by resolution.

| | | |
|---|---|---|
| Check #151561 | David E. Walter | $5,055.00 |

# NORDONIA HILLS
# CITY SCHOOL DISTRICT
# BOARD OF EDUCATION MEETING

## November 5, 2007

# EXHIBITS